### JANUARY 2020

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## PROFESSIONAL PORTFOLIO

ASSISTANCE

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A Presentation by Nanette Thelemaque

collaboration with small businesses, entrepreneurs, professional Freelancer, and women's organizations



GRAPHIC DESIGN

Logos Digital eCards Web design Photoshop editing Illustrator designs InDesign



al for feeling good all day long. To that end, I created quality and unique design o they have practical functionality but they heighten your bathing experience w

















## For your inquiries, please contact us at INFO@INESSENCEINC.COM



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Close and Person

May 24 2018

- -Business Cards
- Brochures
- Flyers
- Post cards
- Agenda
- Programs

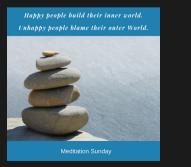




Search Engine Optimization (SEO) Search Engine Marketing (SEM) Website Strategy Integrated Online Marketing Strategies Pay Per Click Advertising Social Media Management Social Media Marketing Campaigns Email Outreach Programs Onsite & Offsite Marketing E-Commerce support & Maintenence DIGITAL MARKETING & SALES SUPPORT









# ADMINISTRATIVE SUPPORT

- Project Management
- Calendar Management
- Email Management
- Follow up with clients
- Topical Research

- File Management
- Presentation Creation
- Manage blog updates
- Travel Arrangements
- Manage social media accounts

Running a business is hard work. There are so many hats you need to wear and not enough time to do it all in a day or do it well.

I started InEssence because I knew I could meet a need small business owners, entrepreneurs, and busy professionals were facing, more work than time.

With over 25 years of corporate experience in Marketing, Sales, and Administrative Support, I started my business offering a variety of skill sets and my years of experience to assist others to be successful.

I am proud to have helped countless satisfied clients with my hard-earned business instincts, continual training, and years of experience that help optimize growth, get the work done and achieve or maintain success for my clients.

In Essence will expand consciousness and confidence in your business journey. I work with you each step of the way to help you accomplish your desired business goals without fear and anxiety. Gaining time for revenue-generating activities and focus to concentrate on what you do well.

Teamwork is essential when running a business. When you partner with me, you will get a collaborative virtual partner who will ensure that nothing falls through the cracks.

This is the core intrinsic nature and indispensable quality of what InEssence does for you because the next thing you want to do needs to be the best thing for you.

InEssence is your partner to your success!

Nanette Thelemaque Owner

You are a God send! You are awesome. I am very grateful for all your hard work and for having your eyes and mind as part of our company.

~ Synapse Integrated Wellness 🤊 🤊







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